



THEODORE REYMON COLEGROVE

Designer • 2740 Fairview Street • Bethlehem, PA 18020
484.225.6095 • primerx24@gmail.com • <http://www.x24d.com>

EDUCATION

Bachelor of Arts in the Graphic Arts and Design

Moravian College, Bethlehem, PA
Expected Graduation: May 2007

PROFESSIONAL HIGHLIGHTS

Manager and Designer

StudioSouth, Moravian College, Bethlehem, PA

Established StudioSouth as a concrete student run design studio on campus

Designer of

- *Tri-fold and bi-fold brochures*
- *Websites*
- *Print items*
- *Posters*
- *Permanent signs*

Manager of

- *Personnel*
- *Distribution of projects*
- *Design ideas*
- *Major design projects*

September 2004 - Present

June 2003 - Present

Freelance Designer

X24 Designs, Bethlehem, PA

Started a small freelance company and created a small client base.

Designer of

- *Logos*
- *Websites*
- *Mass Mailers*
- *Print Materials*
- *Brochures*

September 2003 - Present

Help Desk Technician

Moravian College - Center for Information Technology help desk analyst.

Staffed the computer help desk as a computer and network troubleshooter.

Dealing with:

- *Hardware Issue and Software /application problems*
- *End user errors*
- *Network Connections / Port Problems*
- *Spyware/Adware Removal*
- *Optimization of faculty and staff computers*
- *Computer Lab replacement*

Using applications such as:

- *Norton Ghost*
- *Track It 7*
- *BartPE*
- *Remote Desktop (Mac)*
- *VNC*
- *PuTTY SSL Client*
- *WS_FTP*
- *Fetch (Mac)*
- *Equitrac*

October 2004 - Present

Design Lab assistant

Moravian College - Center for Information Technology.

Troubleshooting printer, network, software and computer problems.

Dealing with:

- *Ricoh color laser problems*
- *Printer hardware problems*
- *Server Issues*



June 2006 - November 2006

Intern

JPD Productions

Official Photographer of major artists:

- *Jars of Clay*
- *The Rembrandts*

January 2007 - Present

Alliance for Sustainable Communities

Print Materials designer and full creative designer of 80 page directory

Help develop a Logo and corporate identity

November 2003 - 2006

DESIGN RELATIVE ACTIVITIES:

Multicultural Club

Head of Design and Marketing (2004-6) and Secretary (2004-5)

Created:

- *Pamphlets*
- *Flyers*
- *Banners*
- *Created and developed the club webpage.*

September 2005 - 2006

Footlights Musical Theatre Company

Design and Marketing

Created:

- *Pamphlets*
- *Flyers*
- *Programs for shows.*

SKILLS

Proficient in Adobe InDesign CS2, Illustrator CS2, Photoshop CS2, ImageReady CS2, GoLive CS2, Bridge CS2, Extensis Suitcase, Adobe Type Manager, Quark XPress 6, and Macromedia Dreamweaver MX2004, Fireworks MX2004, and SWiSH (flash).

Proficient in of HTML 1.0. XHTML 1.1, CSS1 and Markup validation via w3c.org

With knowledge of CSS2, PHP and MySQL

(using phpBB, phpNUKE, e107 and other Content Management Systems).

Proficient in both MS Windows and Mac OSX Applications:

MS Word, MS Excel, MS PowerPoint, MS Outlook, MS FrontPage,

MS Entourage (Mac), WindowXP, Windows Vista, and Internet.

With knowledge of SUN Solaris, Linux [Gentoo], FreeBSD, Windows Server 2000.

February 2007

RECOGNITION:

Landmark Conference Logo Competition's Moravian College submission finalist

November 2006

Hot Young Artists of the Valley Exhibition

References available upon request.